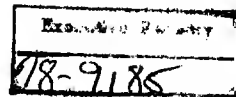


18 MAY 1978



MEMORANDUM FOR: Director of Central Intelligence
VIA : Deputy Director for Administration
FROM : F. W. M. Janney
Director of Personnel
SUBJECT : Presentation of Combined Federal
Campaign Awards

DD/A Registry
File *Personnel-10*

1. Action Requested: At a time convenient to you, receive in your office the National Director of the Combined Federal Campaign who wishes to present the CFC Merit Award Plaque to the Agency for outstanding performance during the 1977-78 campaign.

2. Background: The National Director of the Combined Federal Campaign will present Merit Award Plaques to those Federal departments and agencies that met their goals for the 1977-78 campaign. The goal for CIA was \$287,215, and contributions of \$297,422 surpassed that goal by 3.5%.

The National Director, Mr. William Schaeffler, has requested that a ceremony be arranged so that he may present the Agency's Merit Award Plaque to you and that you, in turn, present three individual awards to these components based on the following achievements:

<u>Component</u>	<u>Goal</u>	<u>Total Contributions</u>	<u>% Achieved</u>
NFAC	\$65,625	\$78,829	120.1
O/DCI	16,922	19,050	112.0
S&T	63,614	66,765	105.0

This is the first year that officials of the Combined Federal Campaign have asked to present awards.

3. Staff Position: In view of the record levels of contributions by our employees during the 1977-78 campaign, we believe it would be appropriate to conduct the ceremony requested by Mr. Schaeffler.

4. Recommendation: That you indicate when you could be available for the presentation of the awards. I expect the ceremony would require approximately 15 minutes.

STATINTL

STATINTL

M. Janney

APPROVED:

Director of Central Intelligence

22 MAY 1978

Date

25X1A

Date and Time:

(CLEAR w/)

STATINTL

DISAPPROVED:

Director of Central Intelligence

Date

Distribution:

- 0-Return to D/Pers
- 1-DCI
- 1-DDCI
- 1-ER
- 2-DDA
- 1-D/Pers
- 1-C/BSD/OP
- 2-C/PAB/OP (1 w/h)

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STATINTL

STATINTL

M. Janny

APPROVED:

Director

22 MAY 1978

Date

Date and Time:

(CLEAR w/)

STATINTL

2127

DISAPPROVED:

Director of Central Intelligence

Date

Distribution:

- 0-Return to D/Pers
- 1-DCI
- 1-DDCI
- 1-ER
- 2-DDA
- 1-D/Pers
- 1-C/BSD/OP
- 2-C/PAB/OP (1 w/h)